



Head Athletic Trainer Athletics

HPEA/4

JOB SUMMARY

This position is responsible for directing the provision of athletic training services to Dartton State College student athletes.

MAJOR DUTIES

- Prevents, recognizes, treats and manages injuries occurring to athletes in collegiate sports at Dartton State College.
- Renders first-aid and calls for medical care for seriously injured athletes.
- Provides quality treatment and rehabilitation to enable students to return to full physical function.
- Maintains complete records of all injuries, recommendations, medications, and treatments; provides information to the team physician for further review.
- Assists in completing student athlete participation forms, including medical histories and insurance forms.
- Develops and maintains emergency action plans and safety policies and procedures.
- Files insurance claims.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of athletic training principles and practices.
- Knowledge of injury management principles.
- Knowledge of first-aid and CPR.
- Knowledge of anatomy and physiology.
- Knowledge of insurance claims management principles.
- Knowledge of computers and job-related software programs.
- Skill in the management of student records.
- Skill in instruction of student athletes.
- Skill in the provision of athletic training services during sporting events.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Dean assigns work in terms of program goals and objectives. The supervisor reviews work through conferences, reports and observation of program activities.

GUIDELINES

Guidelines include National Athletic Trainers Association guidelines, related state regulations, lightning protocols and other safety policies, and college and department policies and procedures. These guidelines require judgment, selection and interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of varied duties in the provision of athletic training services. Busy sports schedules contribute to the complexity of the position.
- The purpose of this position is to provide athletic training services to players. Success in this position contributes to the health and fitness of student athletes.

CONTACTS

- Contacts are typically with co-workers, other college personnel, coaches, student athletes, other students, physicians, nurses, physical therapists, paramedics, parents, and members of the general public.
- Contacts are typically to provide services, to give or exchange information, to resolve problems, or to motivate or influence persons.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, stooping, walking, bending or crouching. The employee frequently lifts light and heavy objects.
- The work is typically performed in an office, an athletics facility, and outdoors, occasionally in cold or inclement weather. The employee may be exposed to contagious or infectious diseases, or irritating chemicals. The work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position has direct supervision over Assistant Athletic Trainer (1).

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with the completion of a master's degree in a course of study related to the occupational field.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- National Athletic Trainers' Association certification and Georgia State licensure required.