



Assistant Athletic Trainer Athletics

HPEA/19

JOB SUMMARY

This position is responsible for assisting in the provision of athletic training services to Darton State College student athletes.

MAJOR DUTIES

- Assists in preventing, managing, treating and reporting injuries occurring to athletes in collegiate sports at Darton State College.
- Renders first-aid and calls for medical care for seriously injured athletes.
- Assists in providing quality treatment and rehabilitation to enable students to return to full physical function.
- Assists in maintain complete records of all injuries, recommendations, medications, and treatments.
- Assists in completing student athlete participation forms, including medical histories and insurance forms.
- Coordinates student appointments with medical care providers.
- Maintains inventory of medical and emergency supplies.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of athletic training principles and practices.
- Knowledge of injury management principles.
- Knowledge of first-aid and CPR.
- Knowledge of anatomy and physiology.
- Knowledge of computers and job-related software programs.
- Skill in the management of student records.
- Skill in instruction of student athletes.
- Skill in the provision of athletic training services during sporting events.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Head Athletic Director assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy and the nature and propriety of the final results.

GUIDELINES

Guidelines include National Athletic Trainers Association guidelines, related state regulations, lightning protocols and other safety policies, and college and department policies and procedures. These guidelines require judgment, selection and interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of varied duties in the provision of athletic training services. Busy sports schedules contribute to the complexity of the position.
- The purpose of this position is to assist in the provision of athletic training services to players. Success in this

position contributes to the health and fitness of student athletes.

CONTACTS

- Contacts are typically with co-workers, other college personnel, coaches, student athletes, other students, physicians, nurses, physical therapists, paramedics, parents, and members of the general public.
- Contacts are typically to provide services, to give or exchange information, to resolve problems, or to motivate or influence persons.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, stooping, walking, bending or crouching. The employee frequently lifts light and heavy objects.
- The work is typically performed in an office, an athletics facility, and outdoors, occasionally in cold or inclement weather. The employee may be exposed to contagious or infectious diseases, or irritating chemicals. The work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for two years.