



Grounds Superintendent Plant Operations

PO/4

JOB SUMMARY

This position supervises and participates in the work of personnel engaged in the maintenance of campus grounds and landscaping.

MAJOR DUTIES

- Performs landscape design, installation and maintenance.
- Prunes shrubbery and trees.
- Mows campus grounds.
- Applies herbicides, pesticides and fungicides.
- Installs and repairs irrigation systems.
- Applies fertilizer to trees, sod and shrubbery.
- Performs maintenance of power equipment.
- Maintains pesticide records.
- Directs the maintenance of the campus pond.
- Directs the maintenance of the campus fountain.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of college policies and procedures.
- Knowledge of landscape design and maintenance principles.
- Knowledge of the hazards and safety precautions associated with the work.
- Knowledge of grounds maintenance principles.
- Knowledge of herbicide, fungicide, and pesticide application regulations.
- Skill in the training and supervision of personnel.
- Skill in the operation and repair of grounds maintenance equipment.
- Skill in decision making and problem solving.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Plant Operations Director assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include EPA regulations, OSHA regulations, Material Safety Data Sheets, safe work guidelines, and department and college policies and procedures. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of varied supervisory and grounds maintenance duties. Inclement weather contributes to

the complexity of the position.

- The purpose of this position is to supervise and perform grounds maintenance duties. Success in this position contributes to a well maintained and attractive campus environment.

CONTACTS

- Contacts are typically with co-workers, other college employees, contractors, vendors, and members of the general public.
- Contacts are typically to provide services, to resolve problems, or to motivate or influence persons.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while standing, walking, bending, crouching or stooping. The employee frequently lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed outdoors, occasionally in cold or inclement weather. The employee may be exposed to noise, dust, dirt, grease, machinery with moving parts, contagious or infectious diseases, or irritating chemicals. Work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position has functional supervision over assigned personnel as well as assigned inmate laborers.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Experience sufficient to thoroughly understand the work of subordinate positions to be able to answer questions and resolve problems, usually associated with one to three years experience or service.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Possession of or ability to readily obtain a state-certified Commercial Pesticide Applicator's License.