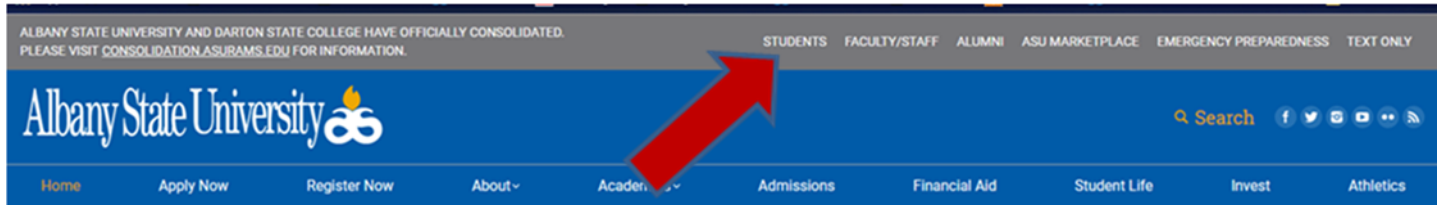


Step #1:

Go to web address: <https://www.asurams.edu/>

Step #2:

Select the "STUDENTS" link across the top of the screen as shown below.



Step #3:

Looking in the center of the page, under Academic Resources
Select Banner Web as shown below

All Campuses

- > Academic Calendar
- > Academic Catalogs
- > Banner Web
- > Campus Directory
- > Class Schedule
- > Library
- > Password Management Portal
- > Online Courses (GeorgiaVIEW)
Distance Learning
- > RAMID Look Up
- > Registrar
- > Student E-mail

Step #4:

Select "Schedule of Classes" (the 4th link down) – as shown below



[Login to Secure Area](#) (Enter your 900xxxxxx)
[Click here to Look Up your New ID: 900xxxxxx](#)
[Financial Aid Information](#)
[Schedule of Classes](#)
[Display Dynamic Catalog](#)
[Albany State University Homepage](#)
[IT Homepage](#)
[Check Application Status](#)

RELEASE: 8.8

Step #5:

Search by Term (use drop down selections) Submit

Select Term or Date Range

Search by Term:

A screenshot of a search form. The 'Search by Term:' label is above a dropdown menu. The dropdown menu is open, showing options: 'Fall 2017' (selected), 'None', 'Fall 2017', and 'Summer 2017 (View only)'. A red arrow points from the text 'Search by Term (use drop down selections)' to the dropdown menu.

Step #6:

When the next page comes up – you can select schedule offerings by Subject. (You do not have to use a Course Number, Title, Instructional Method and so forth)

However, it is recommended that you filter classes by using the drop down arrow under "Campus". If you are ONLY wanting to look at ONLINE classes, you would select ONLINE classes. If you need a Cordele Campus class – then you would select Cordele Campus and so forth.



For example: If you want to take an American Literature course online, but do not know what the Course Number is (look at example below)

- *Subject: English*

- *Course Number: is blank*
- *Title: is blank*
- *Instructional method: is blank*
- *Credit Range: is blank*
- *Campus: highlight ASU Online*
- *Course Level: In this example use default of “all”*
- *Part of Term: In this example use default of “all”*
- *Instructor: In this example use default of “all”*
- *Start time, End Time, Days: leave blank for an online class*

Class Schedule Search

Subject:

- Elementary Arabic I
- Emergency Medical Services
- Engineering
- English**
- Environmental Science
- Finance
- Forensic Science
- French
- Geology
- Health Professions

Course Number:

Title:

Instructional Method:

Credit Range: hours to hours

Campus:

- All
- ASU Online**
- Albany State University

Course Level:

- All
- Education Specialist Semester
- Semester System Graduate

Part of Term:

Non-date based courses only

- All
- A Term
- B Term

Instructor:

- All
- Abidde, Kenneth
- Abner, Darrin Lewis

Start Time: Hour Minute am/pm

End Time: Hour Minute am/pm

Days: Mon Tue Wed Thur Fri Sat Sun



When you have made the selections you desire, click the “Class Search” button.

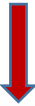
Step #7:

You will then see scheduled classes (as shown below). Notice though, that you will need to scroll down on the page and look at all the “course names” until you find American Literature. Since we did not have the course number we searched for all English classes. In this case you will see we have ENGL 2131 (American Literature I) and ENGL 2132 (American Literature II) to choose from.

You will need the five digit CRN and the section number to register for the correct course.

CRN

Section



World Literature I - 88238 - ENGL 2111 - 37

Associated Term: Fall 2017

Registration Dates: 04/03/2017 to 09/28/2017

Levels: Semester System Undergraduate

Attributes: Area C Literature/Humanities

ASU Online Campus

Asynchronous Instruction Schedule Type

Entirely at a distance Instructional Method

3.000 Credits

[View Catalog Entry](#)

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class <u>TBA</u>			World Wide Web	10/09/2017 - 12/07/2017	Asynchronous Instruction	T-B-A T-B-A (P)

World Literature II - 88242 - ENGL 2112 - 34

Associated Term: Fall 2017

Registration Dates: 04/03/2017 to 08/17/2017

Levels: Semester System Undergraduate

Attributes: Area C Literature/Humanities

ASU Online Campus

Asynchronous Instruction Schedule Type

Entirely at a distance Instructional Method

3.000 Credits

[View Catalog Entry](#)

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class <u>TBA</u>			World Wide Web	08/14/2017 - 12/07/2017	Asynchronous Instruction	T-B-A T-B-A (P)



ALL fully online courses will indicate “World Wide Web”

